

Clifton Park Water Authority

New Water Service Instructions

1. Complete an Application for Metered Water Service.
2. CPWA will determine whether property is eligible for connection to the water system.
3. Pay tapping fee, if applicable, prior to CPWA installation of tap and curb stop.
4. Indicate preferred location of curb stop on property. This may require an on-site meeting with a CPWA representative.
5. Once the curb stop is installed, property owner will be responsible for the installation of the water line from the curb stop to the interior plumbing of the home or commercial building. All installations must be done in accordance with the CPWA's Standard Specifications for Water Distribution Systems (can be found on the CPWA website).
6. The water line installation **must be inspected by a CPWA representative prior to backfill**. Installations that are buried without inspection will not be accepted and no meter will be issued until such time as a proper inspection can be performed.
7. Make necessary changes to interior plumbing to include required valves, backflow preventers and accommodations for the water meter. Plumbing changes may also be required to eliminate any cross-connections between the interior plumbing and any existing well supplies. Plumbing diagrams can be obtained from the CPWA, or found on the CPWA website.
8. Pay applicable hookup and meter fees to the CPWA.
9. Contact the CPWA to schedule installation of the water meter.