CLIFTON PARK WATER AUTHORITY

BOARD MEETING NOTICE

WEDNESDAY, SEPTEMBER 11, 2024

7:00PM

661 CLIFTON PARK CENTER ROAD

CLIFTON PARK, NY 12065

CLIFTON PARK WATER AUTHORITY
BOARD MEETING

Wednesday, September 11, 2024
7:00 PM

AGENDA

- Approve Minutes of June 13, 2024 Meeting

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for items on the agenda.

Old Business

- Peacock Glen Property
- Mountain View Meadows

New Business

- Round Lake Extension (Wood Rd)*
- 2024 Transfers and Capital Plan Amendments*
- 2025 Budget
- CSEA Contract
- Hard Hydrants

Other Business

- Ballston, Malta and Northwood Water System

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for any items related to the Clifton Park Water Authority.

*****Need Board Approval

CLIFTON PARK WATER AUTHORITY

BOARD MEETING MINUTES

SEPTEMBER 11, 2024

Those present were: Mr. Helmut Gerstenberger, Chairman; Mr. John Ryan, Vice Chairman (arrived at 7:11pm); Mr. Peter Taubkin, Secretary; Mr. William Butler, Treasurer; Ms. Julia Haig, Board Member; Mr. Chris Wheland, Administrator; Mr. Ronald Marshall, Superintendent; Mr. James Trainor, Attorney; and Mr. Brock Juusola, Delaware Engineering.

Mr. Gerstenberger called the meeting to order at 7:10pm.

PRIVILEGE OF THE FLOOR

No members of the public present.

APPROVE MINUTES OF JUNE 13, 2024 MEETING

Mr. Butler made a **motion** to approve the minutes of the June 13, 2024 board meeting; seconded by Mr. Gerstenberger. The **motion** carried 4-0, 1 absent.

OLD BUSINESS

PEACOCK GLEN PROPERTY

Mr. Wheland is waiting to hear back from the Town of Clifton Park. Mr. Gerstenberger will follow up with the Town.

MOUNTAIN VIEW MEADOWS

Mr. Wheland had a pre-construction meeting yesterday and the water main will start going in at the end of January, weather permitting.

NEW BUSINESS

ROUND LAKE EXTENSION (WOOD RD)

The Village of Round Lake is looking to expand their water system to serve a potential customer on the northern end of Wood Road where it meets up with the Round Lake water system. The applicant has a small trucking company and is looking to build a 4-bay garage to house his dump trucks. The garage would have a water spigot, bathroom and small kitchen. There is an existing water line extension that comes down from Round Lake and is primarily across the street from this property. A **motion** was made by Mr. Ryan authorizing the Round Lake Water District extension into Clifton Park; seconded by Mr. Taubkin.

RESOLUTION# 19, 2024 – ROUND LAKE WATER DISTRICT EXTENSION INTO CLIFTON PARK

WHEREAS, the Clifton Park Water Authority (CPWA) sells water to the Village of Round Lake,

WHEREAS, the current contract between CPWA and the Village of Round Lake states The Village of Round Lake cannot extend water services outside of their district without the consent of the CPWA,

WHEREAS, a business wishes to construct a small vehicle storage facility on the Northern end of Wood Road and have water for use of a bathroom and hose spigot,

WHEREAS, the proposed extension is to occur within Clifton Park in a location where CPWA is unable to currently serve, **now, therefore be it**

RESOLVED, that the Clifton Park Water Authority Board of Directors hereby agrees to permit the Village of Round Lake to extend water service 99 Wood Road, Round Lake, until such time as CPWA is able to provide water.

Roll Call Vote:

Mr. Gerstenberger	- Aye
Mr. Ryan	- Aye
Mr. Taubkin	- Aye
Mr. Butler	- Aye
Ms. Haig	- Aye

2024 TRANSFERS AND CAPITAL PLAN AMENDMENTS

At times throughout the year, it is necessary to adjust the budget. Exhibit A, attached, shows a list of transfers requested. The overall budget remains the same.

The Education line is to be increased as an employee is attending CDL school as required by NYS. Once he passes the driving school, he will be able to operate the large dump truck and trailer for excavation. The Contracted Repairs line is to be increased to accommodate well redevelopment. Smith Well Drilling has availability to redevelop well #4 and #6 at the Preserve this year. The Mileage Reimbursement line is set up for the summer help employee who uses their own vehicle to paint hydrants. That line item went over budget because the area for hydrant painting this year was at the northern end of the water system. Engineering fees is to be increased for the additional engineering work being done on the Malta and Ballston projects including hydraulic models and capacities and the lead and copper regulation required by the end of October. Bank Service Charges is to be increased because as money is transferred into investments the accounts balance is below the minimum amount to avoid bank service charges. The money made by the investments far outweighs the service charge fees.

Mr. Wheland also wishes to amend the 2024 Capital Budget to include the purchase of a new 5500 Dump Truck. The 2008 GMC 5500 dump truck has become unreliable. This truck is used at every water main break as it tows the main break trailer. It stalls while on the way to a job site, won't start, goes into limp mode, etc. It has been at two different dealerships, and they are skeptical as to the cause.

A **motion** was made by Mr. Taubkin to amend the CPWA 2024 Operating and Capital Budget; seconded by Mr. Gerstenberger.

RESOLUTION# 20, 2024 – AMEND THE CPWA OPERATING AND CAPITAL BUDGET

WHEREAS, the Clifton Park Water Authority wishes to amend the 2024 Operating and Capital Budgets,

WHEREAS, the current budget is proposed and passed in the fall of the previous year based on best knowledge of upcoming expenses,

WHEREAS, the budget often requires adjustment based on changes in costs and needs for the Authority,

WHEREAS, as items on the Capital Budget are completed, they shall be closed out to confirm costs and validate any overages in the budget; **now, therefore be it**

RESOLVED, that the Clifton Park Water Authority Board of Directors hereby amends the 2024 Operating and Capital Budget as stated in Exhibit A.

Roll Call Vote:

Mr. Gerstenberger	- Aye
Mr. Ryan	- Aye
Mr. Taubkin	- Aye
Mr. Butler	- Aye
Ms. Haig	- Aye

2025 BUDGET

Mr. Wheland presented the Board with the 2025 Operating Budget. He included a page called Rate Comparison. Last year there was a discussion if a water rate increase was needed. It was decided that a rate increase wasn't required and a mid-year analysis would be done to see if a mid-year rate increase was needed. Mr. Wheland reviewed the budget in May and determined that the CPWA was financially stable for 2024. For 2025 he is requesting a 12% increase to the Basic Service Charge ($2.07 per quarter for a ¾ inch meter, an annual increase of $8.28). The Basic Service Charge hasn't been adjusted since 2015. This increase will be able to keep the CPWA financially sound with the 2025 increases to wages, insurance and materials.

Mr. Wheland presented the Board with the 2025 Capital Budget. When completing the Capital Plan, he forecasted it out to a 5-year program. He stated this is by no means an all-inclusive list for the extended years but feels it will provide the Board with information as to the development of the CPWA. 2026 will be the last year of the 2013 bond payment. In 2027 there is a reduction in debt service costs of $422,740, and another reduction in 2028 of approximately $850,000. As the CPWA system ages and grows, he is looking forward to re-invigorating the system. In doing this he looks to use the funding as a means to replace the Lapp Road facility that is outdated and needs much attention to a new, updated more central location. The CPWA currently owns 5.5 acres of land at the Kinns Road well site. This lot can be easily cleared and a prefab metal building can be constructed that can accommodate our equipment and keep it out of the elements allowing it to last longer. He also anticipates with the increases in flow from SCWA and Glenville Water that many, if not all of our small well sites will be able to be decommissioned, significantly reducing operation, maintenance and manpower to keep them operating. Within 10 years he expects the CPWA system to have three main sources (Boyack, SCWA, and Glenville) with Halfmoon as a backup to the east.

The 2025 Capital Budget also shows the CPWA being responsive to outdated equipment and allow for significant upgrades to current equipment and software.

- The Boyack Water Treatment Plant is an aging structure that has slowly been degrading and is starting to need a major overhaul. Last year we completed filter media replacement and changed out internal parts to a few valves. Keeping with the upgrades he is adding changing out the internal parts of 6 more valves to allow for isolation and shutdown. Also incorporating a replacement program of actuators (valves on each filter to allow for different processes within the filter). There are 11 actuators per filter, he is anticipating this to be a 3-year program. He is looking to purchase a used scissor lift to be able to access these areas.

- The current transfer switch on the Boyack WTP generator is outdated and parts are not available. It is questionable if this switch will operate in times of power outage putting our personnel at risk of manually transferring power in times of emergency.
- The plant is also at a security risk as the main gate is open all day. He wishes to install a security gate that would require a code to obtain access.
- The SCADA system is the main brain of the water plant operation and is outdated. The current equipment does not work with the newer windows software platform, therefore requiring an upgrade to every station we have. He has planned this as a two-year program to update the systems.
- He is looking to replace the water main on Ruhle Road North that feeds 4 apartment buildings. This main has broken over ten times in the past few years. Each main break costs between $3,000 and $5,000 between time, materials, and equipment. He is planning to use in-house forces as much as possible to replace the line. The only extra equipment that will be required is an excavator to assist in the ripping of shale. All materials and equipment are estimated at $40,000.
- The office runs various programs. The main program is the billing software program. Without the billing software our ability to bill and obtain revenue fails. The current software is on one unit withing the office. If this unit were to fail, we are not able to retain our records for billing. The current billing software package is also not compatible with the newest version of Windows. Upgrading this software places the billing software into a cloud-based format that is redundant and secure. Personnel can then login to the software from and desktop to complete the billing.

- Over the past year Mr. Wheland has observed the operation and talked with the crew about needs and wants. Through their discussions he has been able to develop a list of items that would assist them, reduce wear and tear on current equipment and speed up main break repair time. For 2025 he is requesting a new water main break trailer. This piece goes out to every main break and carries all the tools needed for a repair. We have many small jobs that the excavator is too large or bulky for. He is requesting a used skid steer which is more maneuverable and any employee can operate. He also is requesting a dump trailer which will carry the skid steer to job sites. It will be able to obtain small loads of dirt and stone for main breaks and lawn jobs.

CSEA CONTRACT

The current CSEA contract expires December 31, 2024. CSEA is looking to open contract negotiations. Mr. Gerstenberger, Mr. Butler and Mr. Wheland will represent the CPWA in CSEA contract negotiations. Mr. Trainor will provide some labor attorney recommendations.

OTHER BUSINESS

- **BALLSTON, MALTA AND NORTHWOOD WATER SYSTEM**
  Mr. Wheland, Mr. Gerstenberger, and Mr. Trainor met with officials from the Town of Ballston in July to review the Agreement between the CPWA and the Town of Ballston with regard to the Route 67 and Eastline Road 16-inch water line. Mr. Wheland stated the Agreement is very vague and was developed for the construction of the original pumpstation and 16-inch water line. Both parties agreed that the Agreement is outdated. The Town of Ballston believes that any new connection to this water line needs their approval. Mr. Wheland stated the Town of Ballston has been adding new connections to their system and hasn't gotten approval from the CPWA. Both parties agreed to amending the Agreement by having the respective engineers develop a plan for future development based on full build out and maximum capacity for each Town. The attorneys will use this information to draft a new agreement based on the engineer's findings.

- Delaware Engineering has done a couple flow studies with a line coming across Route 67 to loop into the connection at Saratoga Hospital. This will give the hospital a second connection and another flow path into CPWA system. They also discovered that the 16-inch line that runs down Eastline Road to the Round Lake Road Pumpstation reduces to an 8-inch, 4 feet outside of the pumpstation, continues through the station then increases back to a 16-inch water line. Mr. Wheland wants to change this and put a 16-inch pipe through the pumpstation and install a 16-inch meter.

- This morning, Mr. Gerstenberger, Mr. Wheland, Mr. Trainor, Town of Clifton Park Supervisor Phil Barrett, Town of Malta Supervisor Cynthia Young, the attorney for the Town of Ballston, Jason Kemper from Saratoga County Planning Department, and Ed Hernandez from the Saratoga County Water Authority met to discuss future water needs in the Town of Malta. The Town of Clifton Park and the Saratoga County Planning Board are not approving any projects in this area until there is a written agreement guaranteeing a supply of water. Supervisor Young asked if the CPWA would be interested in running their water system to the west of the Northway. She would have to get her board's approval and Mr. Wheland would present to the CPWA board and follow up with Supervisor Young after his meeting with the CPWA board.

- Mr. Gerstenberger made a **motion** to move into executive session at 8:17pm to discuss contract negotiations with CSEA; seconded by Mr. Ryan. The **motion** carried 5-0.

  Mr. Gerstenberger made a **motion** to move out of executive session at 8:21pm; seconded by Mr. Butler. The **motion** carried 5-0.

- Mr. Marshall reported the CPWA pumped 7 million gallons a few days in June and July. He stated we were pumping 6 million gallons per day consistently through-out the summer. He stated having the ability to get water from the Town of Glenville definitely helped keep the CPWA water tower levels at more consistent levels this summer.

- Earlier today Town of Clifton Park Supervisor Barrett met with Mr. Gerstenberger, Mr. Wheland and Mr. Trainor to discuss a yard hydrant issue on Arnold Drive and the corner of Route 146. Last fall, CPWA personnel found a coiled-up hose, at the corner of Arnold Drive and Route 146, attached to a spigot coming out of the ground. It was removed from the location because it was not known what it was used for and the water was turned off. Two women from Woodland Hills came to the CPWA office to ask for their hose back and requested the water turned back on at that spigot. Supervisor Barrett paid the fees to have the water turned back on. The spigot was on private property and didn't meet the CPWA's specifications for a yard hydrant. So, yesterday the CPWA moved the water connection from private property and moved it to the right of way and put in a yard hydrant that was purchased by the Town of Clifton Park Parks and Recreation Department. The neighbors complained to Supervisor Barrett and said the property owner is now getting special services from the CPWA, as there is an issue between the Town and the Highway Department regarding the clearing done on the Arnold Drive property earlier this year. Officials are investigating as to whether the clearing was done appropriately. The Board responded by stating the CPWA has a responsibility to tend to the infrastructure of this system. When something is found and is not up to our specifications it is addressed and corrected.

The CPWA's next board meeting has been scheduled for Wednesday, October 23, 2024 at 7pm.

A **motion** was made by Mr. Gerstenberger to adjourn the meeting at 8:33pm; seconded by Mr. Ryan. The **motion** carried 5-0.

Respectfully submitted,

Sheri Collins
Recording Secretary

cc: CPWA Board of Directors
Trainor, Pezzullo, & DeSanto LLC

Clifton Park Water Authority

Budget Transfer

Date: **9/11/2024**

Acct No	Description	Budget Amount	Increase/Decrease	Revised Budget	Explanation
	Operation and Maintenance				
5330-1	Education	$ 6,500.00	$ 5,345.00	$ 11,845.00	Increase for CDL School
5715-1	Contracted Repairs	$ 60,000.00	$ 22,000.00	$ 82,000.00	2 well redevelopements
5810-1	Mileage Reimbursement	$ 500.00	$ 1,263.00	$ 1,763.00	Close out after Summer Help
5805-1	Vehicle, Maintenance	$ 19,000.00	$ 3,000.00	$ 22,000.00	Increase for increase repair costs
5400-1	Electricity	$ 330,000.00	$ (30,108.00)	$ 299,892.00	
5910-1	Rental Equipment	$ 1,500.00	$ (1,500.00)	$ -	
			$ -		
	General and Administrative				
7824-1	Bank Service Charge	$ -	$ 2,500.00	$ 2,500.00	Increase due to reduced acct balance
7425-1	Legal Fees	$ 22,000.00	$ (6,500.00)	$ 15,500.00	
7430-1	Engineering Fees	$ 16,000.00	$ 4,000.00	$ 20,000.00	Increase for Eng Malta and Lead and Copper
				$ -	
			$ -		
	Overal Budget Change		0.00		

	Capital Budget	**Budget amount**	**Amount Spent**	**Remaining budget**	**Project update**
Closed Y/N					
Y	Brass goods	$ 40,000.00	$ 33,061.35	$ 6,938.65	Purchased
N	Water Meters	$ 160,000.00		$ 160,000.00	ongoing for 2024
Y	Color Monitor	$ 10,000.00	$ 4,823.22	$ 5,176.78	Purchased
Y	Chlorine Analyzer	$ 6,600.00	$ 6,572.72	$ 27.28	Purchased
Y	Boyack Filters (2023)	$ 230,000.00	$ 270,976.59	$ (40,976.59)	Project Complete, with more rehab than anticipated
Y	Hydrants	$ 20,000.00	$ 18,563.00	$ 1,437.00	Purchased
Y	Gate and Check Valves	$ 8,000.00	$ 5,656.20	$ 2,343.80	Project Complete
Y	Excavator Trailer	$ 30,000.00	$ 29,970.00	$ 30.00	Purchased
Y	Pickup	$ 40,000.00	$ 41,577.40	$ (1,577.40)	Gas Vehicle, Increase Cap Bud by $1,577.40 and close
Y	Meter Van	$ 45,000.00	$ 48,579.93	$ (3,579.93)	Gas Vehicle, Increase Cap Bud by $3,579.93 and close
Y	Well Replacement (2023)	$ 32,000.00	$ 37,500.00	$ (5,500.00)	Scheduling pushed to 2024
Y	SCWA Interconnect	$ 1,137,173.00	$ 1,141,945.66	$ (4,772.66)	Once reimbursed from EFC and CT Male we will close

		$	(40,453.07)

Item		Estimated Cost
Brass Goods	$	40,000
Water Meters (Includes Routine Meter Replacements and Scheduled Replacements)	$	160,000
Color Monitor - Boyack	$	10,000
Chlorine Analyzer - Plank	$	6,600
Replacement Filter Media - Boyack	$	230,000
Fire Hydrants (4)	$	20,000
Rebuild Gate Valves and Check Valves - Boyack	$	8,000
Excavator Trailer	$	30,000
1/2 Ton Pickup Truck	$	40,000
Meter Van	$	45,000
5500 Dump Truck	$	90,000
Total	**$**	**679,600**
CPWA Fund Balance (as of 9/19/2023)	**$**	**2,621,816**

OPERATION AND MAINTENANCE EXPENSES

CODE	DESCRIPTION	2025 Proposed	2024 ADOPTED	2023 ACTUAL	2022 ACTUAL	CHANGE (%)
5000	WAGES	$ 808,578	$ 798,240	$ 724,427	$ 685,740	1.30
5001	OVERTIME	$ 60,000	$ 60,000	$ 64,175	$ 61,520	0.00
5002	SEASONAL EMPLOYEES	$ 23,000	$ 23,000	$ 19,236	$ 13,704	0.00
5010	FICA + MEDICARE	$ 68,206	$ 67,415	$ 58,460	$ 57,745	1.17
5020	RETIREMENT	$ 151,120	$ 149,280	$ 107,975	$ 96,422	1.23
5125	HEALTH INSURANCE	$ 343,305	$ 301,729	$ 240,000	$ 270,891	13.78
	SUBTOTAL	**$ 1,454,208**	**$ 1,399,664**	**$ 1,214,273**	**$ 1,186,022**	3.90
5310	CONSULTANT FEES	$ 1,000	$ 1,000	$ 920	$ 400	0.00
5320	LAB FEES	$ 42,000	$ 40,000	$ 39,490	$ 32,946	5.00
5330	EDUCATION	$ 3,000	$ 3,000	$ 3,395	$ 3,070	0.00
5400	ELECTRICITY	$ 315,000	$ 330,000	$ 285,107	$ 278,965	(4.55)
5405	GAS & OIL	$ 40,000	$ 40,000	$ 36,095	$ 44,806	0.00
5500	TREATMENT CHEMICALS	$ 230,000	$ 250,000	$ 198,541	$ 220,404	(8.00)
5610	SUPPLIES	$ 9,000	$ 8,000	$ 10,441	$ 8,365	12.50
5700	REPAIRS & MAINTENANCE	$ 320,000	$ 300,000	$ 291,854	$ 314,622	6.67
5710	SMALL TOOLS	$ 5,000	$ 5,200	$ 2,970	$ 4,546	(3.85)
5715	CONTRACTED REPAIRS	$ 90,000	$ 60,000	$ 53,008	$ 23,743	50.00
5730	UNIFORMS	$ 6,500	$ 5,000	$ 6,240	$ 4,473	30.00
5805	VEHICLE MAINTENANCE	$ 25,000	$ 19,000	$ 24,936	$ 17,616	31.58
5810	MILEAGE	$ 500	$ 500	$ 295	$ -	0.00
5901	PRESERVE RENTAL	$ 62,000	$ 62,000	$ 61,645	$ 61,657	0.00
5902	NPDES PERMIT	$ 2,500	$ 2,500	$ 2,000	$ 2,500	0.00
5903	PURCHASED WATER	$ 1,100,000	$ 1,100,000	$ 938,133	$ 1,211,017	0.00
5910	EQUIPMENT RENTAL	$ 1,500	$ 1,500	$ 1,493	$ 1,307	0.00
5950	PROPERTY TAXES - MALTA	$ 65,000	$ 63,000	$ 61,450	$ 60,985	3.17
6000	MISCELLANEOUS	$ 42,300	$ 9,000	$ 9,579	$ 7,935	370.00
	SUBTOTAL	**$ 2,360,300**	**$ 2,299,700**	**$ 2,027,592**	**$ 2,299,357**	2.64
TOTAL O & M		$ 3,814,508.01	**$ 3,699,364**	**$ 3,241,865**	**$ 3,485,379**	14.11

GENERAL AND ADMINISTRATIVE EXPENSES

CODE	DESCRIPTION	2025 Proposed	2024 Adopted	2023 Actual	2022 ACTUAL	CHANGE (%)
7000	WAGES	$ 375,083	$ 385,311	$ 426,710	$ 358,657	(2.65)
7010	FICA + MEDICARE	$ 28,464	$ 29,247	$ 31,113	$ 26,135	(2.68)
7020	RETIREMENT	$ 66,231	$ 68,051	$ 55,614	$ 46,009	(2.67)
7125	HEALTH INSURANCE	$ 174,567	$ 155,721	$ 91,308	$ 111,782	12.10
	SUBTOTAL	**$ 644,345**	**$ 638,330**	**$ 604,745**	**$ 542,583**	**0.94**
7100	INSURANCE, GENERAL	$ 55,000	$ 45,000	$ 44,578	$ 39,283	22.22
7105	WORKERS COMPENSATION	$ 44,334	$ 44,578	$ 38,873	$ 44,370	(0.55)
7310	CONSULTANT FEES	$ 8,000	$ 7,000	$ 16,608	$ 5,363	14.29
7320	DUES	$ 600	$ 600	$ 521	$ 494	0.00
7330	EDUCATION	$ 1,000	$ 1,000	$ 295	$ 75	0.00
7400	OFFICE SUPPLIES	$ 40,000	$ 30,000	$ 31,650	$ 28,620	33.33
7410	POSTAGE	$ 37,000	$ 35,000	$ 34,760	$ 33,235	5.71
7420	AUDIT & ACCOUNTING	$ 40,000	$ 39,000	$ 38,210	$ 33,293	2.56
7425	LEGAL FEES	$ 25,000	$ 25,000	$ 37,618	$ 25,182	0.00
7430	ENGINEERING FEES	$ 25,000	$ 16,000	$ 25,677	$ 24,764	56.25
7600	SERVICE CONTRACTS	$ 30,000	$ 27,000	$ 30,546	$ 24,336	11.11
7700	TELEPHONE EXPENSES	$ 18,000	$ 18,000	$ 18,060	$ 16,350	0.00
7705	TECHNICAL SUPPLIES	$ 8,800	$ 2,500	$ 3,090	$ 622	252.00
7710	UTILITIES OFFICE	$ 8,200	$ 8,200	$ 8,549	$ 5,933	0.00
7810	MILEAGE	$ 200	$ 200	$ -	$ -	0.00
7815	TRAVEL	$ 500	$ 500	$ -	$ 104	0.00
7820	BAD DEBT EXPENSE	$ 2,000	$ 2,000	$ 295	$ (227)	0.00
7822	COLLECTION AGENCY FEE	$ 300	$ 300	$ 48	$ 65	0.00
7824	BANK SERVICE CHARGE	$ 2,500	$ -	$ 386	$ 7,277	
7990	MISCELLANEOUS	$ 18,500	$ 3,000	$ 5,890	$ 2,153	516.67
	SUBTOTAL	**$ 364,934**	**$ 304,878**	**$ 335,654**	**$ 291,292**	19.70
TOTAL GENERAL & ADMINISTRATIVE		**$ 1,009,279**	**$ 943,208**	**$ 940,399**	**$ 833,875**	0.30

Rate Comparison

	Rate per 1000	Water sold, Gallons	Revenue	Revenue Increase
2024	4.35	1,137,931,034	4,950,000	
2025	4.35	1,137,931,034	4,950,000	
2025	4.35	**1,145,000,000**	4,980,750	30,750
2025	4.45	1,145,000,000	5,095,250	114,500

Meter Size	Total Meters in service	2024 BSC	Total BSC per 1/4	Total 2024 BSC Annual		2025 Proposed BSC	Total BSC 1/4	Total 2025 BSC Annual	Increase per 1/4	Increase per year/ meter
5/8	138	**$ 17.25**	$ 2,380.50	$ 9,522.00		**$ 19.32**	$ 2,666.16	$ 10,664.64	$ 2.07	**$ 8.28**
3/4	13141	**$ 17.25**	$ 226,682.25	$ 906,729.00		**$ 19.32**	$ 253,884.12	$ 1,015,536.48	$ 2.07	**$ 8.28**
1	429	**$ 34.28**	$ 14,706.12	$ 58,824.48		**$ 38.39**	$ 16,470.85	$ 65,883.42	$ 4.11	**$ 16.45**
1.5	120	**$ 61.96**	$ 7,435.20	$ 29,740.80		**$ 69.40**	$ 8,327.42	$ 33,309.70	$ 7.44	**$ 29.74**
2	112	**$ 96.80**	$ 10,841.60	$ 43,366.40		**$ 108.42**	$ 12,142.59	$ 48,570.37	$ 11.62	**$ 46.46**
3	40	**$ 202.68**	$ 8,107.20	$ 32,428.80		**$ 227.00**	$ 9,080.06	$ 36,320.26	$ 24.32	**$ 97.29**
4	10	**$ 306.42**	$ 3,064.20	$ 12,256.80		**$ 343.19**	$ 3,431.90	$ 13,727.62	$ 36.77	**$ 147.08**
6	2	**$ 624.09**	$ 1,248.18	$ 4,992.72		**$ 698.98**	$ 1,397.96	$ 5,591.85	$ 74.89	**$ 299.56**
0.5	78	**$ 17.25**	$ 1,345.50	$ 5,382.00		**$ 19.32**	$ 1,506.96	$ 6,027.84	$ 2.07	**$ 8.28**
			Total	$ 1,103,243.00			Total	$ 1,235,632.16		

Revenue Increase **$ 132,389.16**

BUDGET SUMMARY

	2025 PROPOSED	2024 ADOPTED	2023 ACTUAL	2022 ACTUAL	CHANGE (%)
EXPENSES					
WAGES AND BENEFITS	$ 2,098,553	$ 2,037,994	$ 1,819,018	$ 1,728,605	2.97
ADMINISTRATION EXPENSES	$ 364,934	$ 304,878	$ 335,654	$ 291,292	19.70
O & M EXPENSES	$ 2,360,300	$ 2,299,700	$ 2,027,592	$ 2,299,357	2.64
TOTAL OPERATIONAL COSTS	$ 4,823,787	$ 4,642,572	$ 4,182,264	$ 4,319,254	3.90
DEBT SERVICE COSTS	$ 1,983,963	$ 1,983,413	$ 1,989,513	$ 1,987,013	0.03
TOTAL EXPENDITURES	$ 6,807,749	$ 6,625,985	$ 6,171,777	$ 6,306,267	2.74
REVENUES					
METERED WATER SALES	$ 4,980,750	$ 4,950,000	$ 4,847,596	$ 4,827,480	0.62
BULK SALES	$ 62,000	$ 62,000	$ 63,172	$ 62,808	0.00
HYDRANT CHARGES	$ 560,000	$ 553,071	$ 542,229	$ 528,644	1.25
PRIVATE FIRE	$ 36,000	$ 36,000	$ 34,158	$ 34,841	0.00
HOOK UP FEE	$ 70,000	$ 70,000	$ 43,884	$ 71,650	0.00
BASIC SERVICE CHARGE	$ 1,235,000	$ 1,068,000	$ 1,069,160	$ 1,054,644	15.64
LEASE INCOME	$ 149,467	$ 149,467	$ 140,762	$ 137,849	0.00
INTEREST ON CAPITAL	$ 60,000	$ 60,000	$ 5,000	$ 3,039	0.00
MISCELLANEOUS*	$ 30,000	$ 30,000	$ 38,025	$ 57,721	0.00
TOTAL REVENUE	$ 7,183,217	$ 6,978,538	$ 6,783,986	$ 6,778,676	2.93
RESERVED, CAPITAL	$ 487,800	$ 352,553	$ 612,209	$ 472,409	38.36
DEBT SERVICE RATIO	1.19	1.18	1.31	1.24	

Miscellaneous Revenues include charges and fees such as: Inspection Fees,
Interest Charges, Plan Review Fees, Hydrant Permit Fees and others.

Clifton Park Water Authority
2025 Capital Plan

	2025		2026		2027		2028		2029	
	Estimated Cost	Explaination	Estimated Cost	Explaination	Estimated Cos	Explaination	Estimated Cos	Explaination	Estimated Cos	Explaination
Brass Goods	$ 40,000	Annual Parts	$ 40,000	Annual Parts	$ 40,000	Annual Parts	$ 45,000	Annual Parts	$ 45,000	Annual Parts
Water Meters	$ 160,000	Annual Meter Replacements	$ 160,000	Annual Meter Replacements	$ 160,000	Annual Meter Replacements	$ 160,000	Annual Meter Replacements	$ 160,000	Annual Meter Replacements
Fire Hydrants	$ 20,000	4 hydrants annually	$ 22,000	4 hydrants annually	$ 24,000	4 hydrants annually	$ 26,000	4 hydrants annually	$ 26,000	4 hydrants annually
Boyack/ Pump station Improvements	$ 77,300	11 of 66 actuators $7,500, valves2- 16" and 4-12" $20,800, Scada $23,000, scissor lift $6,500, security gate $7,000, Transfer Switch $12,500	$ 88,500	33 of 55 actuators, $23,500, Scada $65,000, Potassium Pump and motor $8,000	$ 112,000	22 of 22 actuators, $17,000, Air scouer pump and motor $45,000, Clear Kinns rd site to prepare for new shop $50,000	$ 500,000	Construct shop at Kinns rd site		
Water Main	$ 40,000	Ruhle Rd North Replacement								
Office	$ 88,500	Billing Software Update $85,000, GPS Unit $3,300								
Vehicles	$ 62,000	Brake trailer $20,000, Dump Trailer $17,000, Used Skid Steer $25,000	$ 185,000	Excavator, 1 Utility Truck	$ 55,000	1 pickup	$ 155,000	Dump Truck		
	$ 487,800		$ 495,500		$ 391,000		$ 886,000		$ 231,000	

CPWA Fund Balance $ 3,568,355
As of 9/4/2024