

CLIFTON PARK WATER AUTHORITY BOARD MEETING

Wednesday, August 19, 2026
7:00 PM

AGENDA

Pledge of Allegiance

- Approve Minutes of July 15, 2026 Meeting

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for items on the agenda.

Old Business

- Peacock Glen Property
- Vertical Bridge
- Website
- Billing Software Update

New Business

- Everbridge
- 721 Rt 67 Malta*
- Transfers*
- Bonds*

Other Business

- Report From AWWA ACE in DC

Executive Session

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for any items related to the Clifton Park Water Authority.

*Need Board Approval

Everbridge Public Safety Communications Standard – US

Everbridge Public Safety Communications Standard enables government agencies to quickly and reliably send broad or targeted notifications based on lists or location to the public via text, voice, email, and over 100 other modalities. With Everbridge, you are supported by an expandable and redundant infrastructure, industry-leading security and compliance, and real-time visualized intelligence.

Below is a list of key system inclusions:

Communication channels

- Unlimited notifications through any of the IPAWS channels (EAS, WEA, NWEM, COG-to-COG) for authorized authorities in the United States only
- Unlimited email notifications
- Unlimited notification to social media
- Unlimited text pager notifications
- Unlimited Everbridge mobile app push notifications
- Unlimited notification streams to publicly accessible websites through Everbridge Web Widget
- Unlimited notifications directly to websites and services that support API access via HTTPS using ‘Web Posting’
- Unlimited access to one Audio Bulletin Board for contacts to retrieve the audio message at their convenience
- Everbridge Network for situational intelligence & notifications shared by other public and private groups
- SMPP-based True SMS text messaging for reliable and timely message delivery
- Our service transmits messages through various channels using standard protocols. Messaging services like email, voice calls, and SMS may experience delays or undelivered messages due to third parties, often chosen by you or the recipient (e.g., busy signal, carrier network issues, or dead battery). We cannot guarantee delivery and advise against relying solely on one messaging channel for important communications.
- Your plan includes unlimited push notifications via our app, email, or pager and a yearly allotment of “Message Credits” for other delivery channels that carry per-message or variable third-party costs (such as SMS). Your Solution Quote lists your included Message Credits. You can monitor usage in the Client Portal. If you exceed your included Message Credits, overage charges may apply. You can purchase additional Message Credits to increase your yearly allotment at any time. Because delivery costs vary by different factors such as channel and destination, different messages may use credits at different rates. Message Credits are further described in the Messaging Credit Guide available in the Client Portal.

- Unlimited notifications through authorized IPAWS channels:
 - Emergency Alert System (EAS)—send short text message to televisions and audio message to radio
 - Wireless Emergency Alerts (WEA) – send short text message to mobile phones
 - Non-Weather Emergency Alerts (NWEM) – send short audio messages to NOAA radio
 - **IPAWS Authorization.** Client represents and warrants to Everbridge that any employee, agents, or representatives of Client who access IPAWS-OPEN using Client’s credentials provided by FEMA (each, an “IPAWS User”), are authorized by FEMA to use IPAWS-OPEN, have completed all required training, and Client has executed an IPAWS Memorandum of Agreement (“MOA”) with FEMA. Client shall contact Everbridge immediately upon any change in Client or any IPAWS User’s right to access IPAWS-OPEN. Client shall only access IPAWS-OPEN using its designated credentials and FEMA issued digital certificate (“Digital Certificate”). Client acknowledges and agrees that Everbridge shall not have access to its credentials and that Client assumes full responsibility for maintaining the confidentiality of any credentials issued to it. Client shall be solely responsible for any and all claims, damages, expenses (including attorneys’ fees and costs) that arise from any unauthorized use or access to IPAWS-OPEN.
 - **Credentials.** Client shall load and maintain within its Everbridge account Organization, its Digital Certificate, COG ID, and Common Name. Client authorizes and requests Everbridge to use the foregoing stored information to connect Client to IPAWS-OPEN.
 - **Messaging.** Client acknowledges and agrees that: (i) upon submission of messages to IPAWS-OPEN, Everbridge shall have no further liability for the distribution of such message, and that the distribution through IPAWS-OPEN, including, but not limited to, delivery through the Emergency Alert System or the Commercial Mobile Alert System, is in no way guaranteed or controlled by Everbridge; (ii) Everbridge shall not be liable as a result of any failure to receive messages distributed through IPAWS-OPEN; (iii) IPAWS may include additional features not supported through the Everbridge system, and Everbridge shall not be required to provide such additional features to Client; and (iv) Client shall be solely responsible and liable for the content of any and all messages sent through IPAWS-OPEN utilizing its access codes.
 - **Term.** Client acknowledges and agrees that access to IPAWS-OPEN shall be available once Client has provided Everbridge with the Digital Certificate and any other reasonably requested information to verify access to the system. Upon termination of the Agreement access to IPAWS-OPEN shall immediately terminate. In addition, Everbridge may immediately terminate, without liability, access to IPAWS-OPEN, if Client breaches this Addendum, the MOA, or FEMA changes the IPAWS-OPEN system so that it materially change the business terms and/or feasibility for Everbridge to provide such access.

SMS, Voice, Fax, conference calls, TTY communications (US & Canada), numeric pager, and notifications are subject to the Everbridge Credit Based Usage Policy.

Core platform access

- Three (3) Organization with unlimited nested static and dynamic groups
- One (1) Contact Data Location per organization
- Access to Single Sign-On
- Access to web-based portal to initiate messages, reporting, and administration

- Access to ManageBridge Application (iOS, Android) and Mobile Optimized Notification Site
- Access to incident communications with incident chat for streamlining and automating communication plans

Key features

- Unlimited Mass Notification and Incident Templates
- Map-based drawing and selection tools and imported shape files (e.g. Google Maps, Bing Maps, ESRI)
- One-screen broadcast creation workflow to speed message creation and reduce human error
- Downloadable PDF report for each incident
- Real-time reporting for improved situational awareness and easier after-action analysis
- Unlimited user accounts with role-based permissions for contacts
- Flexible role-based access controls to manage user permissions
- Custom branded community opt-in portal with custom fields and opt-in subscriptions
- Organization specific customizable caller ID, greetings, and broadcast settings
- Multi-language text to speech engine and custom voice recording
- Notification escalation to automatically send a notification to the next person or group if there is no confirmation
- Contact Management APIs
- Self-Service Contact Record Management, Contact Import via CSV Upload and via Contact API or via Secure FTP
- Contact filtering based on custom criteria
- Map-based, rule-based, group-based, or individual contact selection
- Automatic address geo-coding for contacts
- Ability to send standard, polling, or on-the-fly 'One-Touch' Conference Call messages
- Public Incident Zone – Alert residents through Everbridge Mobile App on their entry into the impacted area
- 4 Smart Conference bridge lines (subject to regional availability)
- International support:
 - Dynamic caller ID to customize caller IDs with local number per country or broadcast
 - Globally local calling for faster communications using local or regional message initiation

Set-up, implementation, and support

- Up to 10 remote support hours via a dedicated Implementation Specialist to be used within 60 days of contract signing. These 10 hours include web-based training, system testing, and administrative set-up. Your Implementation Specialist will also deliver your EB Suite system with best-practice recommended settings configured.
- Unlimited access to Everbridge University classes

- 24x7 customer support (phone, web, email)
- To enable our customer support teams to more effectively solve our customers' support-related issues by providing analytics, suggesting guidance, and improving our knowledge base, as well as allow customers access to our knowledge base through a chat feature. Access to support tickets is needed for the feature to operate, except for the chat feature where no support ticket or other customer data is required.
- Global support/operations centers for redundant live support
- Initial contact data upload and test broadcast support
- 5 live operator message initiations per year

Usage

- For more information about the policies that apply to our Services and how you use them, refer to our Policy Page <https://www.everbridge.com/company-policies>. You will obtain all requisite permissions or consents to support your use. For more information on the accreditations, certifications and operational practices relevant to the Service(s) you have purchased from us, refer to trust.everbridge.com.

Clifton Park Water Authority

Resolution # _____, 2026

Approving 721 Rt 67 Water Line extension

WHEREAS, the Developer of 721 Rt 67 desires water services from the CPWA and the CPWA desires to provide such services to development pursuant to certain terms and conditions, and

WHEREAS, the CPWA has an intermunicipal agreement with the Town of Malta, which allows the CPWA to provide water to a portion of the Town of Malta, including the area of 721 Rt 67 development, and

WHEREAS, the Developer has created plans that extends a 16 inch water line on the south side of rt 67 from Eastline to 721 Rt 67 and included needs of CPWA related to their connection, now therefore be it

RESOLVED, that the Clifton Park Water Authority Board of Directors hereby approves the water extension, and authorizes the Authority Administrator to execute any documents necessary to implement this extension.

Motion to Accept: _____

Seconded: _____

Roll Call Vote:

	<u>Ayes</u>	<u>Noes</u>
Mr. Gerstenberger	_____	_____
Mr. Ryan	_____	_____
Mr. Taubkin	_____	_____
Mr. Butler	_____	_____
Ms. Bowman	_____	_____

Clifton Park Water Authority

Budget Transfer

Date: 8/14/2026

Acct No	Description	Budget Amount	Increase/Decrease	Revised Budget	Explanation
Operation and Maintenance					
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
			\$ -		
General and Administrative					
7420	Audit and Accounting fees	\$ 40,000.00	\$ (3,000.00)	\$ 37,000.00	
7430	Engineering Fees	\$ 30,000.00	\$ (3,000.00)	\$ 27,000.00	
7705	Technical Supplies	\$ 9,000.00	\$ (2,500.00)	\$ 6,500.00	
7425	Legal Fees	\$ 20,000.00	\$ 5,000.00	\$ 25,000.00	
7600	Service Contracts	\$ 30,000.00	\$ 2,000.00	\$ 32,000.00	
7824	Bank Service Charge	\$ 8,000.00	\$ 1,500.00	\$ 9,500.00	
				\$ -	
			\$ -		
Overall Budget Change			0.00		

Capital Budget		Budget amount	Amount Spent	Remaining budget	Project update
Closed Y/N					
Y	Annual Parts	\$ 40,000		\$ 40,000.00	
N	Water meters	\$ 130,000		\$ 130,000.00	
Y	Hydrants	\$ 22,000		\$ 22,000.00	
Y	Acuators Boyack	\$ 20,000		\$ 20,000.00	
N	SCADA Boyack	\$ 65,000		\$ 65,000.00	
H	Water Main Evaluation	\$ 25,000		\$ 25,000.00	
H	Roof Office	\$ 50,000		\$ 50,000.00	
Y	Excavator	\$ 130,000		\$ 130,000.00	
Y	Utility Truck	\$ 70,000		\$ 70,000.00	

	Interest	Current Principal	Total
2013	\$ 30,375.00	\$ 1,215,000.00	\$ 1,245,375.00

	Interest	Proposed Principal	Total
2013	\$ 30,375.00	\$ 1,215,000.00	\$ 1,245,375.00

2016	\$ 49,081.25	\$ 425,000.00	\$ 474,081.25
	\$ 40,581.25		\$ 40,581.25
	\$ 40,581.25	\$ 1,295,000.00	\$ 1,335,581.25
	\$ 14,681.25		\$ 14,681.25
	\$ 14,681.25	\$ 465,000.00	\$ 479,681.25
	\$ 7,125.00		\$ 7,125.00
	\$ 7,125.00	\$ 475,000.00	\$ 482,125.00

2016	\$ 49,081.25	\$ 2,660,000.00	\$ 2,709,081.25
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Total Due	\$ 3,954,456.25
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Account Totals	\$ 3,713,234.61
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Amount owed	\$ 241,221.64
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Total Due	\$ 4,079,231.25
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Account Total	\$ 3,713,234.61
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Amount Owed	\$ 365,996.64
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Savings	\$ 124,775.00
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Accounts

821097	\$ 1,385,894.79
104645	\$ 2,327,339.82
	\$ 3,713,234.61