

CLIFTON PARK WATER AUTHORITY

BOARD MEETING MINUTES

July 15, 2026

Those present were: Mr. Gerstenberger, Chairman Mr. John Ryan, Vice Chairman; Mr. William Butler, Treasurer; Mr. Peter Taubkin, Board Secretary; Mr. Kenneth Bowman Board Member; Mr. Chris Wheland, Administrator; Mr. James Trainor, Attorney.

Mr. Gerstenberger called the meeting to order at 7:05pm.

Pledge of Allegiance

Approve Minutes of June 17, 2026 Meeting

Mr. Butler made a **motion** to approve the May 6, 2026, board meeting minutes; seconded by Mr. Ryan. The **motion** carried 5-0.

Privilege of the Floor

None

Old Business

Peacock Glen Property

DEC's changes to wetland regulations may impact development plans, but due to town restrictions the property may only be suitable for buildable lot rather than subdivision.

Vertical Bridge

The Vertical Bridge project remains inactive as the involved parties have not responded to recent communications about timing and permissions.

After hours Call Presentation

Mr. Wheland mentioned he discovered two other companies with afterhours call service and will be following up with them in the coming weeks and will bring appropriate companies to the board for review, similar as he did with Daupler.

OPEB Trust

The board was informed that the recommended trust option is not suitable, and a more inexpensive HSA-based alternative may be considered instead.

Website

The website development is progressing with a beta version expected in about 4 weeks, which will meet ADA and security requirements.

New Business

Billing Software Update

The billing software conversion has encountered some data issues with past reads that needed correction, but the team has identified and resolved these problems, with corrected bills being sent out tomorrow. While there are still some post-office integration challenges to work through, employees are finding the new system more efficient once they're familiar with it.

National Grid Easement (Settlers Ridge)

In 2025 CPWA replaced a water line from Settlers Ridge to Ruhle Rd N. The line crossed a property owned by National Grid. This property is used for a high-pressure gas main for National Grid. In the process of replacing the water line it was discovered that an easement was never acquired from National Grid. Now that the water line is installed, we are completing the proper paperwork to obtain an easement for the water line.

Clifton Park Water Authority

Resolution #19, 2026

Resolution Approving an easement with National Grid for Settlers Ridge

WHEREAS, the Clifton Park Water Authority installed, operates and maintains a water line between Settlers Ridge and Ruhle Road N.,

WHEREAS, National Grid owns a portion of this pathway,

WHEREAS, Clifton Park Water Authority needs an easement from National Grid for accessibility to the water line that is installed, **now, therefore be it**

RESOLVED, that the Clifton Park Water Authority Board of Directors hereby approves the easement between CPWA and National Grid for the above referenced location.

Motion to Accept: Mr. Ryan

Seconded: Mr. Gerstenberger

Roll Call Vote:

	<u>Ayes</u>	<u>Noes</u>
Mr. Gerstenberger	<u> X </u>	<u> </u>
Mr. Ryan	<u> X </u>	<u> </u>
Mr. Taubkin	<u> X </u>	<u> </u>
Mr. Butler	<u> X </u>	<u> </u>
Mr. Bowman	<u> X </u>	<u> </u>

Resolution to apply for NBRC Grant Funds

The North Border Regional Commission is accepting applications for grants to assist in Economic Development of their area. Part of that development is water capacity for expansion. We are looking to apply for grant funds to study capacity and pressure requirement moving into the future.

Clifton Park Water Authority

Resolution #20, 2026

Resolution Authorizing Applying for Grant funds from Northern Borders Regional Commission (NRBC)

Mr. Gerstenberger made a **motion** to adjourn at 8:05pm; seconded by Mr. Ryan. The **motion** carried 5-0.