

CLIFTON PARK WATER AUTHORITY

BOARD MEETING NOTICE

WEDNESDAY, OCTOBER 23, 2024

7:00PM

661 CLIFTON PARK CENTER ROAD

CLIFTON PARK, NY 12065

CLIFTON PARK WATER AUTHORITY BOARD MEETING

**Wednesday, October 23, 2024
7:00 PM**

AGENDA

- Approve Minutes of September 11, 2024 Meeting

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for items on the agenda.

Old Business

- Peacock Glen Property
- Mountain View Meadows

New Business

- Northwood Water Service/ Stein project
- Malta Hydrant Agreement*
- 2025 Budget*
- Yard Hydrants*

Other Business

- Ballston, Malta and Northwood Water System

Privilege of the Floor

Note: Each speaker shall state their name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes for any items related to the Clifton Park Water Authority.

*Need Board Approval

CLIFTON PARK WATER AUTHORITY

BOARD MEETING MINUTES

OCTOBER 23, 2024

Those present were: Mr. Helmut Gerstenberger, Chairman, Mr. Peter Taubkin, Secretary; Mr. William Butler, Treasurer; Ms. Julia Haig, Board Member; Mr. Chris Wheland, Administrator; Mr. Ronald Marshall, Superintendent; Mr. James Trainor, Attorney; and Mr. Brock Juusola, Delaware Engineering. Absent: Mr. John Ryan, Vice Chairman.

Mr. Gerstenberger called the meeting to order at 7:05pm.

APPROVE MINUTES OF SEPTEMBER 11, 2024 MEETING

Mr. Gerstenberger made a **motion** to approve the minutes of the September 11, 2024 board meeting; seconded by Mr. Butler. The **motion** carried 4-0, 1 absent.

PRIVILEGE OF THE FLOOR

A resident of the Town of Malta was present to observe the meeting.

OLD BUSINESS

PEACOCK GLEN PROPERTY

Nothing new to report.

NEW BUSINESS

NORTHWOOD WATER SERVICES/STEIN PROJECT

Northwood Water Services and the Stein project are located in the Town of Malta. Northwood Water Services is a private utility company providing drinking water to approximately 400 customers north of Route 67 off Eastline Road. The proposed Stein project is located at the northeast corner of Route 67 and Eastline Road. The Stein project has building department approval from the Town of Malta and Saratoga County. This proposed development requires public water in order to move forward. Northwood Water Services was under contract to provide water to this project. Recent water sampling has revealed Northwood Water Services has a contamination issue with PFOA/PFOS so they are not able to supply drinking water to the Stein project. Northwood Water was going to add a pumpstation on the east side of Eastline Road off the Saratoga County Water Authority line to service all of Northwood Water and the Stein project. Initially, SCWA was going to provide water to Northwood Water, but since Northwood Water Services is considered a developer, SCWA took issues as their bylaws state they are only to wholesale to municipal water systems. They then entered into a special agreement to provide water to only those affected by PFOA/PFOS, which leaves the Stein project without water service.

Mr. Wheland met with Northwood Water Services, Robert Stein, and the Town of Malta. He is proposing the CPWA develop an agreement with Northwood Water Service to provide water through a 16" water line that is connected to our existing 16" water line on Eastline Road. Northwood Water Services acquired the property on the southeast corner of Route 67 and Eastline Road to install a water main for the Stein project and to service their water system to relieve the PFOA/PFOS concern. This allows the CPWA to stay outside of the footprint required by NYSDOT as they are proposing a roundabout at this intersection. By having an agreement with Northwood Water Services, the CPWA avoids issues with the Town of Malta as this is not part of their water district, allows for expansion of the CPWA on Route 67 to get a second water connection to Malta Med Emergent Care, and avoids issues with NYSDOT and the proposed roundabout. A master meter off our 16" water line would be installed. He could then sell water to Northwood Water Services at a rate similar to the Village of Round Lake, and Northwood Water Services could sell water to the Stein project. We would have a working relationship with Northwood Water Services and be able to use their property on Route 67 for current and future water system expansion. He asked the board for approval to move forward and continue discussions regarding an agreement to sell water to Northwood Water Services. The agreement, when drafted and negotiated would come back before the board for approval. The board gave approval for continued discussions.

MALTA HYDRANT AGREEMENT

The Town of Malta reimburses the CPWA for hydrants in their district. The agreement comes to completion at the end of 2024. In August the CPWA sends a letter to the Town of Malta for this fee so it can be implemented into their budget. Since the agreement is ending there isn't a rate set for 2025. Mr. Wheland modified the current agreement and added 3% per year for the next five years and sent it to the Town of Malta for discussion purposes. Before a discussion was had, the Town of Malta sent back a fully executed document. A **motion** was made by Mr. Gerstenberger to approve the Malta Hydrant Rental Agreement; seconded by Mr. Taubkin.

RESOLUTION #21, 2024 – APPROVE MALTA HYDRANT RENTAL AGREEMENT

WHEREAS, the Clifton Park Water Authority and the Town of Malta wish to renew the hydrant rental agreement currently in place (with modifications to the rental amounts), which provides for fire protection within the Town of Malta, now therefore be it

RESOLVED, that the Clifton Park Water Authority Board of Directors hereby agrees to renew the Fire Hydrant Rental Agreement with the Town of Malta as attached, and the Authority Chairman is hereby authorized to execute the agreement and any other documents or instruments necessary to implement this agreement.

Roll Call Vote:

Mr. Gerstenberger	- Aye
Mr. Ryan	- Absent
Mr. Butler	- Aye
Mr. Taubkin	- Aye
Ms. Haig	-Aye

2025 BUDGET

A **motion** was made by Mr. Butler to adopt the 2025 Operating and Capital Budgets; seconded by Ms. Haig.

RESOLUTION #22, 2024 – ADOPTING 2025 OPERATING AND CAPITAL BUDGETS

NOW, THEREFORE BE IT

RESOLVED, that the Clifton Park Water Authority Board of Directors hereby adopts the 2025 Operating Budget and Capital Budget as attached, effective January 1, 2025.

Roll Call Vote:

Mr. Gerstenberger	- Aye
Mr. Ryan	- Absent
Mr. Taubkin	- Aye
Mr. Butler	- Aye
Ms. Haig	- Aye

YARD HYDRANTS

Recently there have been questions regarding the installation and repair of yard hydrants. There is not a current policy that addresses yard hydrants. The policy is based on current procedures regarding the installation, fees, and repairs of yard hydrants. A **motion** was made by Mr. Gerstenberger adopting CPWA yard hydrant policy; seconded by Mr. Taubkin.

RESOLUTION #23, 2024 – ADOPTING CPWA YARD HYDRANT POLICY

RESOLVED, that the Clifton Park Water Authority Board of Directors hereby approves the policy with regard to the installation, repair and replacement of yard hydrants, as attached.

Roll Call Vote:

Mr. Gerstenberger	- Aye
Mr. Ryan	- Absent
Mr. Butler	- Aye
Mr. Taubkin	- Aye
Ms. Haig	- Aye

OTHER BUSINESS

- Mr. Wheland stated he is moving forward with upsizing the 8” water line and meter that goes into the Round Lake Road pumpstation to a 16” water line and meter. This will allow for better water flow through this station.

- **BALLSTON, MALTA AND NORTHWOOD SYSTEM**

Mr. Wheland met with the Town of Malta and they do not wish to operate a water system west of the Northway. They have taken over Saratoga Water Services to the east and that is as much as they want to do. The current agreement between the CPWA and Malta states that if they want to, they may purchase the water system back. Currently, to do an expansion of the water system in the Town of Malta, approvals from the CPWA, the Town of Clifton Park, and the Town of Malta have to be granted in order to get a project approved. Mr. Wheland is looking to streamline this process by amending the current agreement between the CPWA and the Town of Malta to state that the CPWA will service properties west of the Northway in the Town of Malta. A full build out will be calculated based on zoning and capacity. Those capacities would be written into the new agreement.

- The current CSEA contract expires December 31, 2024. The first negotiation meeting is scheduled for November 7, 2024.

The CPWA's next board meeting is scheduled for Wednesday, November 20, 2024 at 7pm.

A **motion** was made by Mr. Gerstenberger to adjourn the meeting at 8:03pm; seconded by Mr. Taubkin. The **motion** carried 4-0, 1 absent.

Respectfully submitted,

Sheri Collins

Recording Secretary

cc: CPWA Board of Directors
Trainor, Pezzullo & DeSanto LLC

FIRE HYDRANT RENTAL AGREEMENT

The **CLIFTON PARK WATER AUTHORITY**, a public benefit corporation organized under the Laws of the State of New York, with its principal place of business at 661 Clifton Park Center Road, Clifton Park, New York 12065 (hereinafter referred to as "CPWA"), and the **TOWN OF MALTA**, a municipality of the State of New York, with its offices located at 2540 Route 9, Malta, New York 12020 (hereinafter referred to as "the Town").

WITNESSETH:

WHEREAS, the Town has established a fire protection district known as "Fire Protection District #1 of the Town of Malta", and

WHEREAS, the area served by the Fire Protection District #1 is geographically entirely within the Town of Malta, outside the geographical limits of the incorporated Village of Round Lake, and

WHEREAS, the parties hereto desire to enter into an agreement whereby CPWA will furnish and/or service water and fire hydrants which are now in existence or will be later constructed by the Town within the said Fire Protection District #1, and the Town will pay to CPWA the total fee as provided herein for water and hydrants, and

WHEREAS, this agreement is approved by the Town Board of the Town of Malta and by the Board of Directors of the CPWA;

NOW THEREFORE, the parties mutually agree as follows:

1. Beginning on the first day of January 2025, CPWA will supply and deliver to the Fire Protection District #1, through mains, pipes and fire hydrants now existing and any additional mains, pipes and fire hydrants which may be constructed within the geographical limits of Fire Protection District #1 of the Town of Malta, water to be used by the Town for fire protection, and/or other uses which may reasonably pertain or be connected with fire protection.
2. The available fire flow at each hydrant, when measured during a period of maximum domestic use, shall continuously be at least 500 gpm at a residual pressure of 20 psi. Failure on the part of the CPWA to meet the standards and specifications for a period of thirty (30) days after written notice thereof will be deemed unreasonable and will void the Town's obligation to pay rental, or for the CPWA to refund, for each unapproved hydrant for the period of time such hydrant is unapproved.
3. Fire hydrants shall be the property of CPWA, and all hydrants supplied to the Town of Malta shall be of a standard pattern consisting of 4-1/2" suction connection facing the street and two 2-1/2" hose connection. Threads will be NST. Suction connection centerline shall be approximately 18" above grade. The Town shall have the option, but not the responsibility, to maintain hydrants to be clear of obstructions including, but not

limited to, vegetation and/or traffic. The location of hydrants shall be determined by the Town Fire Marshall, or other person designated by the Town to determine such matter, in consultation with the CPWA. Each hydrant shall be marked by the CPWA with a steel hydrant marker, approximately four feet (4') high with fluorescent or reflective marker on top; the Town shall notify CPWA should any such marker be damaged or removed. CPWA agrees that it shall prepare and provide, to the Town, a schedule and map showing the location of each fire hydrant, updated annually, and if CPWA has the map in GIS format, the GIS map shall be provided to the Town.

4. Commencing January 1, 2025, and for the duration of this contract, the Town shall pay, to CPWA, annual rental for each fire hydrant at the rate stated below:

2025	\$260.32 per fire hydrant
2026	\$265.53 per fire hydrant
2027	\$270.84 per fire hydrant
2028	\$276.26 per fire hydrant
2029	\$281.79 per fire hydrant

The rental payments shall be due on or before the 1st day of May of each calendar year, and the amount of the rental payment shall be based upon the total amount of hydrants online and in service as of August 15th of the preceding calendar year. By way of example, the May 2020 rental payment shall be based upon the total number of hydrants online and in service as of August 15, 2024. All other language in this Agreement notwithstanding, at no time shall the cost per hydrant paid by the Town be more than that paid by the Town of Clifton Park, and if the cost paid by the Town of Clifton Park be less than that called for in this Agreement, the cost paid by the Town shall be adjusted downward to match the amount paid per hydrant by the Town of Clifton Park.

5. Subject to the consent of CPWA, the Town may permit any fire department for which the Town is contracted for fire protection, or any fire department within the Town duly organized to provide fire protection within Fire Protection District #1, to use the hydrants and water for purposes of practice or drills, provided however, that the fire departments provide to CPWA no less than one (1) week's advance notice of the intention to so utilize the water and hydrants. The consent of the CPWA shall not unreasonably be withheld. The notice shall be in writing, and shall include the dates and times of such proposed use, and the specific hydrants which are to be used.
6. The Town shall have the right to request CPWA to test up to ten (10) fire hydrants annually with test results to be reported by CPWA to the Town. The Town shall also have the right to require that hydrants be painted in a manner to make them easily identified as fire hydrants. CPWA agrees to notify the Town and the Round Lake Hose Company promptly when a hydrant is out of commission, or is under repair and thereafter, the Town and Round Lake Hose Company shall be notified when the hydrant is returned to service or a new hydrant is installed. The CPWA represents that it will have a number of reserve hydrants, parts and appurtenances available for repair or replacement of defective hydrants and appurtenances and shall strive to have such repair

or replacement completed within twenty-four (24) hours after of notice of damage or malfunction. In an emergency, the Town may undertake repairs and the reasonable cost of making such repairs may then be deducted from the next rental payment.

7. The Town will not use the hydrants referenced herein for purposes not appropriate to the use, nor will the Town permit any person or persons other than authorized Town personnel and/or authorized fire companies the use of the fire hydrant without first having the consent of CPWA. The Town, and its agents, and representatives including, but not limited to, any members of the fire company who may use the hydrants for any reasons shall always use a proper hydrant wrench to open and/or close the hydrants.
8. The CPWA, will provide the Town, if available, copies of any detailed water system layouts showing hydrant locations, line sizes and line termination points that CPWA may regularly maintain in connection with its function.
9. The term of this agreement shall commence on January 1, 2025 and conclude on December 31, 2029. For purposes of future agreements, CPWA will provide notice to the Town by August 15, 2029 of any new rental charges, and the Town shall respond by September 15, 2029, whether the Town will accept the same. The Town and CPWA shall use their best efforts to reach an agreement on or before November 1, 2029.
10. Attached hereto and made a part hereof is a copy of an approved resolution of the Town Board of the Town of Malta, and the Board of Directors of the CPWA.
11. The parties hereto shall each take any and all steps necessary to comply with the current Fire Prevention Codes or, in the event cooperation is necessary, to cooperate with one another in good faith to so comply.

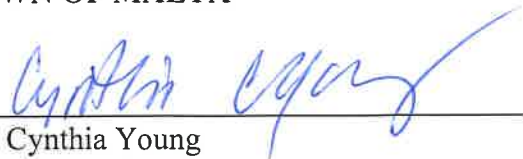
IN WITNESS WHEREOF, the parties and representatives hereunto have hereunto set their hands and seals the dates set forth below.

CLIFTON PARK WATER AUTHORITY

By: Helmut Gerstenberger
Chairman, Board of Directors

Dated: _____, 2024

TOWN OF MALTA



By: Cynthia Young
Town Supervisor

Dated: 9/10/, 2024



Saratoga County

TOWN OF MALTA
TOWN CLERK'S OFFICE
2540 Route 9
Malta, NY 12020

Jennifer Holmes
(518) 899-2552
Fax: (518) 899-4719
Email: jholmes@malta-town.org

RESOLUTION NO. 171 SEPTEMBER 9, 2024

AUTHORIZE HYDRANT AGREEMENT WITH CLIFTON PARK WATER AUTHORITY

Motion by: Councilman McLoughlin **Seconded:** Councilman Ricci

Action: Approved

Vote: Supervisor Young-Aye Councilwoman Conner-Aye
 Councilman McLoughlin-Aye Councilman Ricci-Aye
 Councilman Warner-Aye

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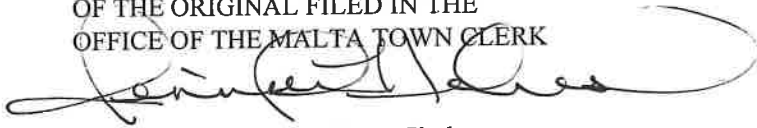
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10. Attached hereto and made a part hereof is a copy of an approved resolution of the Town Board of the Town of Malta, and the Board of Directors of the CPWA.
11. The parties hereto shall each take any and all steps necessary to comply with the current Fire Prevention Codes or, in the event cooperation is necessary, to cooperate with one another in good faith to so comply.

RESOLVED that the Town Board of the Town of Malta hereby authorizes and directs the Town Supervisor, Cynthia Young to execute this agreement.

I CERTIFY THIS TO BE A TRUE COPY
OF THE ORIGINAL FILED IN THE
OFFICE OF THE MALTA TOWN CLERK

A handwritten signature in dark ink, appearing to read "Jennifer Holmes", is written over the printed text of the certification.

Jennifer Holmes, Malta Town Clerk

CLIFTON PARK WATER AUTHORITY



ADOPTED BUDGET FISCAL YEAR 2025

Adopted October 23, 2024

OPERATION AND MAINTENANCE EXPENSES

<u>CODE</u>	<u>DESCRIPTION</u>	<u>2025 Proposed</u>	<u>2024 ADOPTED</u>	<u>2023 ACTUAL</u>	<u>2022 ACTUAL</u>	<u>CHANGE (%)</u>
5000	WAGES	\$ 808,578	\$ 798,240	\$ 724,427	\$ 685,740	1.30
5001	OVERTIME	\$ 60,000	\$ 60,000	\$ 64,175	\$ 61,520	0.00
5002	SEASONAL EMPLOYEES	\$ 23,000	\$ 23,000	\$ 19,236	\$ 13,704	0.00
5010	FICA + MEDICARE	\$ 68,206	\$ 67,415	\$ 58,460	\$ 57,745	1.17
5020	RETIREMENT	\$ 151,120	\$ 149,280	\$ 107,975	\$ 96,422	1.23
5125	HEALTH INSURANCE	\$ 343,305	\$ 301,729	\$ 240,000	\$ 270,891	13.78
	SUBTOTAL	\$ 1,454,208	\$ 1,399,664	\$ 1,214,273	\$ 1,186,022	3.90
5310	CONSULTANT FEES	\$ 1,000	\$ 1,000	\$ 920	\$ 400	0.00
5320	LAB FEES	\$ 42,000	\$ 40,000	\$ 39,490	\$ 32,946	5.00
5330	EDUCATION	\$ 3,000	\$ 3,000	\$ 3,395	\$ 3,070	0.00
5400	ELECTRICITY	\$ 315,000	\$ 330,000	\$ 285,107	\$ 278,965	(4.55)
5405	GAS & OIL	\$ 40,000	\$ 40,000	\$ 36,095	\$ 44,806	0.00
5500	TREATMENT CHEMICALS	\$ 230,000	\$ 250,000	\$ 198,541	\$ 220,404	(8.00)
5610	SUPPLIES	\$ 9,000	\$ 8,000	\$ 10,441	\$ 8,365	12.50
5700	REPAIRS & MAINTENANCE	\$ 320,000	\$ 300,000	\$ 291,854	\$ 314,622	6.67
5710	SMALL TOOLS	\$ 5,000	\$ 5,200	\$ 2,970	\$ 4,546	(3.85)
5715	CONTRACTED REPAIRS	\$ 90,000	\$ 60,000	\$ 53,008	\$ 23,743	50.00
5730	UNIFORMS	\$ 6,500	\$ 5,000	\$ 6,240	\$ 4,473	30.00
5805	VEHICLE MAINTENANCE	\$ 25,000	\$ 19,000	\$ 24,936	\$ 17,616	31.58
5810	MILEAGE	\$ 500	\$ 500	\$ 295	\$ -	0.00
5901	PRESERVE RENTAL	\$ 62,000	\$ 62,000	\$ 61,645	\$ 61,657	0.00
5902	NPDES PERMIT	\$ 2,500	\$ 2,500	\$ 2,000	\$ 2,500	0.00
5903	PURCHASED WATER	\$ 1,100,000	\$ 1,100,000	\$ 938,133	\$ 1,211,017	0.00
5910	EQUIPMENT RENTAL	\$ 1,500	\$ 1,500	\$ 1,493	\$ 1,307	0.00
5950	PROPERTY TAXES - MALTA	\$ 65,000	\$ 63,000	\$ 61,450	\$ 60,985	3.17
6000	MISCELLANEOUS	\$ 42,300	\$ 9,000	\$ 9,579	\$ 7,935	370.00
	SUBTOTAL	\$ 2,360,300	\$ 2,299,700	\$ 2,027,592	\$ 2,299,357	2.64
	TOTAL O & M	\$ 3,814,508.01	\$ 3,699,364	\$ 3,241,865	\$ 3,485,379	14.11

GENERAL AND ADMINISTRATIVE EXPENSES

<u>CODE</u>	<u>DESCRIPTION</u>	<u>2025 Proposed</u>	<u>2024 Adopted</u>	<u>2023 Actual</u>	<u>2022 ACTUAL</u>	<u>CHANGE (%)</u>
7000	WAGES	\$ 375,083	\$ 385,311	\$ 426,710	\$ 358,657	(2.65)
7010	FICA + MEDICARE	\$ 28,464	\$ 29,247	\$ 31,113	\$ 26,135	(2.68)
7020	RETIREMENT	\$ 66,231	\$ 68,051	\$ 55,614	\$ 46,009	(2.67)
7125	HEALTH INSURANCE	\$ 174,567	\$ 155,721	\$ 91,308	\$ 111,782	12.10
	SUBTOTAL	\$ 644,345	\$ 638,330	\$ 604,745	\$ 542,583	0.94
7100	INSURANCE, GENERAL	\$ 55,000	\$ 45,000	\$ 44,578	\$ 39,283	22.22
7105	WORKERS COMPENSATION	\$ 44,334	\$ 44,578	\$ 38,873	\$ 44,370	(0.55)
7310	CONSULTANT FEES	\$ 8,000	\$ 7,000	\$ 16,608	\$ 5,363	14.29
7320	DUES	\$ 600	\$ 600	\$ 521	\$ 494	0.00
7330	EDUCATION	\$ 1,000	\$ 1,000	\$ 295	\$ 75	0.00
7400	OFFICE SUPPLIES	\$ 40,000	\$ 30,000	\$ 31,650	\$ 28,620	33.33
7410	POSTAGE	\$ 37,000	\$ 35,000	\$ 34,760	\$ 33,235	5.71
7420	AUDIT & ACCOUNTING	\$ 40,000	\$ 39,000	\$ 38,210	\$ 33,293	2.56
7425	LEGAL FEES	\$ 25,000	\$ 25,000	\$ 37,618	\$ 25,182	0.00
7430	ENGINEERING FEES	\$ 25,000	\$ 16,000	\$ 25,677	\$ 24,764	56.25
7600	SERVICE CONTRACTS	\$ 30,000	\$ 27,000	\$ 30,546	\$ 24,336	11.11
7700	TELEPHONE EXPENSES	\$ 18,000	\$ 18,000	\$ 18,060	\$ 16,350	0.00
7705	TECHNICAL SUPPLIES	\$ 8,800	\$ 2,500	\$ 3,090	\$ 622	252.00
7710	UTILITIES OFFICE	\$ 8,200	\$ 8,200	\$ 8,549	\$ 5,933	0.00
7810	MILEAGE	\$ 200	\$ 200	\$ -	\$ -	0.00
7815	TRAVEL	\$ 500	\$ 500	\$ -	\$ 104	0.00
7820	BAD DEBT EXPENSE	\$ 2,000	\$ 2,000	\$ 295	\$ (227)	0.00
7822	COLLECTION AGENCY FEE	\$ 300	\$ 300	\$ 48	\$ 65	0.00
7824	BANK SERVICE CHARGE	\$ 2,500	\$ -	\$ 386	\$ 7,277	
7990	MISCELLANEOUS	\$ 18,500	\$ 3,000	\$ 5,890	\$ 2,153	516.67
	SUBTOTAL	\$ 364,934	\$ 304,878	\$ 335,654	\$ 291,292	19.70
	TOTAL GENERAL & ADMINISTRATIVE	\$ 1,009,279	\$ 943,208	\$ 940,399	\$ 833,875	0.30

Rate Comparison

Rate

	per 1000	Water sold, Gallons	Revenue	Revenue Increase
2024	4.35	1,137,931,034	4,950,000	
2025	4.35	1,137,931,034	4,950,000	
2025	4.35	1,145,000,000	4,980,750	30,750
2025	4.45	1,145,000,000	5,095,250	114,500

Meter Size	Total Meters in service	2024 BSC	Total BSC per 1/4	Total 2024 BSC Annual	2025 Proposed BSC	Total BSC 1/4	Total 2025 BSC Annual	Increase per 1/4	Increase per meter
5/8	138	\$ 17.25	\$ 2,380.50	\$ 9,522.00	\$ 19.32	\$ 2,666.16	\$ 10,664.64	\$ 2.07	\$ 8.28
3/4	13141	\$ 17.25	\$ 226,682.25	\$ 906,729.00	\$ 19.32	\$ 253,884.12	\$ 1,015,536.48	\$ 2.07	\$ 8.28
1	429	\$ 34.28	\$ 14,706.12	\$ 58,824.48	\$ 38.39	\$ 16,470.85	\$ 65,883.42	\$ 4.11	\$ 16.45
1.5	120	\$ 61.96	\$ 7,435.20	\$ 29,740.80	\$ 69.40	\$ 8,327.42	\$ 33,309.70	\$ 7.44	\$ 29.74
2	112	\$ 96.80	\$ 10,841.60	\$ 43,366.40	\$ 108.42	\$ 12,142.59	\$ 48,570.37	\$ 11.62	\$ 46.46
3	40	\$ 202.68	\$ 8,107.20	\$ 32,428.80	\$ 227.00	\$ 9,080.06	\$ 36,320.26	\$ 24.32	\$ 97.29
4	10	\$ 306.42	\$ 3,064.20	\$ 12,256.80	\$ 343.19	\$ 3,431.90	\$ 13,727.62	\$ 36.77	\$ 147.08
6	2	\$ 624.09	\$ 1,248.18	\$ 4,992.72	\$ 698.98	\$ 1,397.96	\$ 5,591.85	\$ 74.89	\$ 299.56
0.5	78	\$ 17.25	\$ 1,345.50	\$ 5,382.00	\$ 19.32	\$ 1,506.96	\$ 6,027.84	\$ 2.07	\$ 8.28

Total

\$ 1,103,243.00

Total

\$ 1,235,632.16

Revenue Increase \$ 132,389.16

BUDGET SUMMARY

	2025 PROPOSED	2024 ADOPTED	2023 ACTUAL	2022 ACTUAL	CHANGE (%)
<u>EXPENSES</u>					
WAGES AND BENEFITS	\$ 2,098,553	\$ 2,037,994	\$ 1,819,018	\$ 1,728,605	2.97
ADMINISTRATION EXPENSES	\$ 364,934	\$ 304,878	\$ 335,654	\$ 291,292	19.70
O & M EXPENSES	\$ 2,360,300	\$ 2,299,700	\$ 2,027,592	\$ 2,299,357	2.64
TOTAL OPERATIONAL COSTS	\$ 4,823,787	\$ 4,642,572	\$ 4,182,264	\$ 4,319,254	3.90
DEBT SERVICE COSTS	\$ 1,983,963	\$ 1,983,413	\$ 1,989,513	\$ 1,987,013	0.03
TOTAL EXPENDITURES	\$ 6,807,749	\$ 6,625,985	\$ 6,171,777	\$ 6,306,267	2.74
<u>REVENUES</u>					
METERED WATER SALES	\$ 4,980,750	\$ 4,950,000	\$ 4,847,596	\$ 4,827,480	0.62
BULK SALES	\$ 62,000	\$ 62,000	\$ 63,172	\$ 62,808	0.00
HYDRANT CHARGES	\$ 560,000	\$ 553,071	\$ 542,229	\$ 528,644	1.25
PRIVATE FIRE	\$ 36,000	\$ 36,000	\$ 34,158	\$ 34,841	0.00
HOOK UP FEE	\$ 70,000	\$ 70,000	\$ 43,884	\$ 71,650	0.00
BASIC SERVICE CHARGE	\$ 1,235,000	\$ 1,068,000	\$ 1,069,160	\$ 1,054,644	15.64
LEASE INCOME	\$ 149,467	\$ 149,467	\$ 140,762	\$ 137,849	0.00
INTEREST ON CAPITAL	\$ 60,000	\$ 60,000	\$ 5,000	\$ 3,039	0.00
MISCELLANEOUS*	\$ 30,000	\$ 30,000	\$ 38,025	\$ 57,721	0.00
TOTAL REVENUE	\$ 7,183,217	\$ 6,978,538	\$ 6,783,986	\$ 6,778,676	2.93
RESERVED, CAPITAL	\$ 487,800	\$ 352,553	\$ 612,209	\$ 472,409	38.36
DEBT SERVICE RATIO	1.19	1.18	1.31	1.24	

Miscellaneous Revenues include charges and fees such as: Inspection Fees, Interest Charges, Plan Review Fees, Hydrant Permit Fees and others.

**Clifton Park Water Authority
2025 Capital Plan**

	2025		2026		2027		2028		2029	
	Estimated Cost	Explanation	Estimated Cost	Explanation	Estimated Cost	Explanation	Estimated Cost	Explanation	Estimated Cost	Explanation
Brass Goods	\$ 40,000	Annual Parts	\$ 40,000	Annual Parts	\$ 40,000	Annual Parts	\$ 45,000	Annual Parts	\$ 45,000	Annual Parts
Water Meters	\$ 160,000	Annual Meter Replacements	\$ 160,000	Annual Meter Replacements	\$ 160,000	Annual Meter Replacements	\$ 160,000	Annual Meter Replacements	\$ 160,000	Annual Meter Replacements
Fire Hydrants	\$ 20,000	4 hydrants annually	\$ 22,000	4 hydrants annually	\$ 24,000	4 hydrants annually	\$ 26,000	4 hydrants annually	\$ 26,000	4 hydrants annually
Boysack/ Pump Station Improvements	\$ 77,300	11 of 66 actuators \$7,500, valves2- 16" and 4-12" \$20,800, Scada \$23,000, scissor lift \$6,500, security gate \$7,000, Transfer Switch \$12,500	\$ 88,500	33 of 55 actuators, \$23,500, Scada \$65,000, Potassium Pump and motor \$8,000	\$ 112,000	22 of 22 actuators, \$17,000, Air scower pump and motor \$45,000, Clear Kinns rd site to prepare for new shop \$50,000	\$ 500,000	Construct shop at Kinns rd site		
Water Main	\$ 40,000	Ruhle Rd North Replacement								
Office	\$ 88,500	Billing Software Update \$85,000, GPS Unit \$3,300								
	\$ 62,000	Brake trailer \$20,000, Dump Trailer \$17,000, Used Skid Steer \$25,000	\$ 185,000	Excavator, 1 Utility Truck	\$ 55,000	1 pickup	\$ 155,000	Dump Truck		
Vehicles	\$ 487,800		\$ 495,500		\$ 391,000		\$ 886,000		\$ 231,000	

CPWA Fund Balance \$ 3,568,355
As of 9/4/2024

Yard Hydrant Policy 2024

Yard hydrants are free standing apparatus that allow for a garden hose connection. Typically, yard hydrants are at the entrance to developments to allow for water access to maintain landscaping.

New yard hydrant installations will be subject to a tap fee according to the size tap required, and a commercial service connection fee as set forth in the CPWA Fee Schedule. Any new installations of a yard hydrant will be required to submit an application for service.

The cost of the yard hydrant, tap and service connection fee will be the responsibility of the Homeowners Association or Park District requesting the installation. All Park District water accounts with CPWA are paid by the Town of Clifton Park.

The Water Authority will install and purchase the yard hydrant once all fees are paid and the yard hydrant is in stock. The Water Authority will purchase a yard hydrant that is appropriate for cold climates.

Repairs or replacements of existing yard hydrants are at the expense of the HOA and/or Park District, and the cost will be billed appropriately. Yard hydrants that break or freeze will be turned off by the Water Authority and the off/on fees will be applied to the HOA or Park District's yard hydrant water account. If excess water usage is observed, a fee of \$100 will be charged to the account.

It is the responsibility of the HOA, Park District or its representative to schedule the yard hydrant to be turned on or off. An on/off fee will be charged as set in the CPWA Fee Schedule, the on/off fee will be posted to the yard hydrant account automatically after the Water Authority turns it on/off.