



CLIFTON PARK WATER AUTHORITY BOARD MEETING

Thursday, January 14, 2021
4:00 PM

AGENDA

Old Business

- Project to Increase Capacity from SCWA
- Knolltop Water Storage Tank Refurbishment
- SCWA Water Purchase Agreement Renewal
- Project to Investigate Capacity Improvements in Preserve
- Verizon Request for Installation of Telecommunications Tower at Boyack WTP

New Business

- Organizational Resolutions

Other Business

- Approve Minutes of December 17, 2020 Meeting

Contractor's Application for Payment

Owner: <u>CLIFTON PARK WATER AUTHORITY</u>	Owner's Project No.: _____
Engineer: <u>C.T. MALE ASSOCIATES</u>	Engineer's Project No.: <u>18.8053</u>
Contractor: <u>WM. J KELLER & SONS CONSTRUCTION CORP</u>	Contractor's Project No.: <u>20-20</u>
Project: <u>CPWA Interconnect with SCWA</u>	
Contract: <u>General Construction</u>	
Application No.: <u>3</u> Application Date: <u>12/30/2020</u>	
Application Period: From <u>12/1/2020</u> to <u>12/31/2020</u>	

1. Original Contract Price	\$ 1,000,000.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 1,000,000.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 397,364.15
5. Retainage	
a. 5% X \$ 165,519.15 Work Completed =	\$ 8,275.96
b. 5% X \$ 231,845.00 Stored Materials =	\$ 11,592.25
c. Total Retainage (Line 5.a + Line 5.b)	\$ 19,868.21
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 377,495.94
7. Less previous payments (Line 6 from prior application)	\$ 204,855.29
8. Amount due this application	\$ 172,640.65
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$ 622,504.06

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: WM. J KELLER & SONS CONSTRUCTION CORP.
Signature: Jameson Phillips **Date:** 12/30/2020

Recommended by Engineer By: <u>Charles R. Hoyt</u> Title: <u>Vice President</u> Date: <u>1/5/2021</u>	Approved by Owner By: _____ Title: _____ Date: _____
Approved by Funding Agency By: _____ Title: _____ Date: _____	By: _____ Title: _____ Date: _____

Date of Issuance: 12/30/20
Owner: Clifton Park Water Authority
Contractor: Wm J. Keller and Sons Construction
Engineer: C.T. Male Associates
Project: CPWA Interconnect with SCWA

Effective Date: 12/30/20
Owner's Contract No.:
Contractor's Project No.: 20-20
Engineer's Project No.: 18.8053
Contract Name:




The Contract is modified as follows upon execution of this Change Order:

Description:

Non fractured shale/bedrock was encountered during excavation of the foundation for the new booster pump station. The rock was not rippable and required the used of an excavator-mounted hydraulic hammer to break up and remove from the excavation. The removal of non-rippable bedrock was not included in the contract.

Attachments: *Time and Materials Documentation from Wm. J. Keller and Sons*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,000,000.00</u>	Original Contract Times: Substantial Completion: <u>2/28/2021</u> Ready for Final Payment: <u>5/30/2021</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : \$ <u> </u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: <u> </u> Ready for Final Payment: <u> </u> days
Contract Price prior to this Change Order: \$ <u>1,000,000.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>2/28/2021</u> Ready for Final Payment: <u>5/30/2021</u> days or dates
Increase of this Change Order: *TOTAL COST APPLIED TO ALLOWANCE* \$ <u>0.00</u>	Increase of this Change Order: 0 days Substantial Completion: <u>2/28/2021</u> Ready for Final Payment: <u>5/30/2021</u> days or dates
Contract Price incorporating this Change Order: \$ <u>1,000,000.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>2/28/2021</u> Ready for Final Payment: <u>5/30/2021</u> days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By:		By:		By:	
	Engineer (if required)		Owner (Authorized Signature)		Contractor (Authorized Signature)
Title:	Vice President	Title:		Title:	Vice President
Date:	1/5/2021	Date:		Date:	12/30/2020

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____

To (Owner): CLIFTON PARK WATER AUTHORITY	Application Period: Dec 2020	Application Date: DEC 17TH, 2020
Project: KNOLTOP TANK REHABILITATION	From (Contractor): PITTSBURG TANK & TOWER	Notice to Proceed Date: AUGUST 18TH, 2020
300,000 GALLON HYDROPILLAR TANK PAINTING	Contract: GIGI BRYANT	Via (Engineer): C.T. MALE ASSOCIATES 50 CENTURY HILL DR LATHAM, NY 12110
Owner's Contract No.:	Contractor's Project No.: 220121	Engineer's Project No.:

Approved Change Orders		
Number	Additions	Deductions
1		\$6,500.00
2		
TOTALS	\$0.00	\$6,500.00
NET CHANGE BY CHANGE ORDERS		-\$6,500.00

- 220121-3

Progress Estimate

Contractor's Application

For (contract):KNOLTOP TANK REHABILITATION												
Application Period: DEC 2020												
Application Number 2												
Application Date: 12/17/2020												
A			B		C		E	F	G		H	I
Item Bid Item No.	Description	Bid Quantity	Unit Price	Bid Value	Work Completed		Value this Application	Materials Presently Stored (not in C or E)	Total Completed and Stored to Date		%	Balance to Finish (B - G)
					From Previous Application				\$ (C + E + F)	(G / B)		
1	Mobilization, Demob & Gen Co	1	\$15,000.00	\$15,000.00	\$ 7,500.00		\$7,500.00	\$0.00	\$15,000.00	100%	\$0.00	
2	Overcoat Exterior of Tank	1	\$224,400.00	\$224,400.00	\$ 224,400.00			\$0.00	\$224,400.00	100%	\$0.00	
3	Sandblast, Recoat Wet Interior	1	\$206,000.00	\$206,000.00	\$ 154,500.00		\$51,500.00	\$0.00	\$206,000.00	100%	\$0.00	
4	Anti-Condensation Coating, Bottom of Bowl & Riser	1	\$33,615.00	\$33,615.00	\$ 25,211.25		\$8,403.75	\$0.00	\$33,615.00	100%	\$0.00	
	Deduct Change Order	1	(\$6,500.00)	-\$6,500.00			-\$6,500.00	\$0.00	-\$6,500.00	100%	\$0.00	
5	Misc Repairs, Work Aed Cell Equipment	2	\$40,000.00	\$40,000.00	\$ 40,000.00			\$0.00	\$40,000.00	100%	\$0.00	
6	First Anniversary Inspection	1	\$5,000.00	\$5,000.00				\$0.00	\$0.00	0%	\$5,000.00	
7		1										
8		1										
Totals				\$517,515.00	\$451,611.25		\$60,903.75	\$0.00	\$512,515.00		\$5,000.00	

EJCDC No. C-620 (2007 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.



RESOLUTION #_____, 2021; An Organizational Resolution.

Pursuant to Section 1120-c(3) the following persons are appointed as Vice Chairman,
Treasurer, and Secretary of the Clifton Park Water Authority.

Vice Chairman: _____

Treasurer: _____

Secretary: _____

Introduced By: _____

2nd By: _____

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no
Ms. Osborne	- aye	no



Clifton Park Water Authority

RESOLUTION # _____, 2021

Appointing Water Authority Attorney

NOW THEREFORE BE IT

RESOLVED, that the Clifton Park Water Authority hereby appoints James Trainor of Trainor Law PLLC to the position of Authority Attorney.

Introduced by: _____

2nd by: _____

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no
Ms. Osborne	- aye	no



RESOLUTION #_____, 2021; An Organizational Resolution

RESOLVED, the Daily Gazette, be and hereby is made the official newspaper of the Clifton Park Water Authority, and

RESOLVED, that including but not limited to KeyBank (conditional on acceptable account terms and services) hereby are designated as the official bank depositories of the Clifton Park Water Authority.

Introduced by: _____

2Nd by: _____

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no
Ms. Osborne	- aye	no



RESOLUTION NO. _____, 2021; An Organizational Resolution.

RESOLVED, that the firm of C. T. Male Associates, be designated and appointed as the professional engineers for the Clifton Park Water Authority.

Introduced by: _____

Seconded by: _____

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no
Ms. Osborne	- aye	no



RESOLUTION NO. _____, 2021; An Organizational Resolution.

RESOLVED, that the firm of Marvin & Co. P. C., CPAs be designated
and appointed the professional accountants and auditors for the Clifton Park Water Authority.

Introduced by: _____

Seconded by: _____

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no
Ms. Osborne	- aye	no



RESOLUTION #____, 2021; An Organizational Resolution.

RESOLVED, that an Audit Committee has been formed and members of the Audit Committee are:

Introduced by: _____

Seconded by: _____

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no
Ms. Osborne	- aye	no



RESOLUTION # _____, 2021; An Organizational Resolution.

RESOLVED, that a Governance Committee has been formed and the members of the Governance Committee are:

Introduced by: _____

Seconded by: _____

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no
Ms. Osborne	- aye	no



RESOLUTION # _____, 2021; An Organizational Resolution.

RESOLVED, that a Grievance Committee has been formed and the members of the Grievance Committee are:

Introduced by: _____

Seconded by: _____

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no
Ms. Osborne	- aye	no



RESOLUTION # _____, 2021; An Organizational Resolution.

RESOLVED, that a Finance Committee has been formed and the members of the Finance Committee are:

Introduced by: _____

Seconded by: _____

Roll Call Vote:

Mr. Gerstenberger	- aye	no
Mr. Ryan	- aye	no
Mr. Taubkin	- aye	no
Mr. Butler	- aye	no
Ms. Osborne	- aye	no

COUNTRY KNOLLS WATER WORKS, INC.

661 Clifton Park Center Road
Clifton Park, NY 12065
Phone (518) 383-1122

COUNTRY KNOLLS WATER WORKS BOARD MEETING

Thursday, January 14, 2021
Immediately following the CPWA Board Meeting

AGENDA

- Organizational Resolutions

WAIVER OF NOTICE OF REGULAR MEETING OF DIRECTORS
OF
COUNTRY KNOLLS WATER WORKS, INC.

The undersigned, being all the directors of Country Knolls Water Works, Inc., consent that the regular meeting of the directors be held at 661 Clifton Park Center Road, Clifton Park, New York on January 14, 2021 at _____pm. We waive further notice of the meeting.

Helmut Gerstenberger

John Ryan

Peter Taubkin

William Butler

Alexis Osborne

COUNTRY KNOLLS WATER WORKS

BOARD MEETING

ORGANIZATIONAL

January 14, 2021

Those present at the Country Knolls Water Works Board Meeting were County Knolls Board members: Mr. Helmut Gerstenberger, Mr. John Ryan, Mr. Peter Taubkin, Mr. William Butler and Ms. Osborne.

Also present: Mr. Donald Austin Jr., Administrator and Mr. James Trainor, Attorney.

Mr. Gerstenberger called the meeting to order at _____ p.m.

The first item of business that was proposed was the waiver of notice. The waiver, having been signed by all of the directors, was read aloud by Mr. Gerstenberger and was ordered to be made part of the minutes.

Mr. _____ made a **motion** that the Board of Directors of the Clifton Park Water Authority (CPWA) continue to serve as the Board of Directors for Country Knolls Water Works (CKWW) and that such board members serve in such corporate officer capacities as correspond to their CPWA Board titles. This **motion** was seconded by _____. The **motion** carried _____.

Mr. _____ offered Resolution No. 1, 2021 to the effect that the Corporation's Board members be indemnified with regard to their official acts and duties undertaken on behalf of the Corporation commensurate with the indemnification provided to them with regard to their official acts and duties undertaken on behalf of CPWA; seconded by _____.

Roll Call Vote:

Mr. Gerstenberger	- Aye	No
Mr. Ryan	- Aye	No
Mr. Taubkin	- Aye	No
Mr. Butler	- Aye	No
Ms. Osborne	- Aye	No

Motion to adjourn made by Mr. _____; seconded by Mr. _____. The **motion** carried _____. Meeting adjourned at _____ p.m.

Secretary

Approved:

Chairman

Attached:
Waiver of Notice