



**CLIFTON PARK WATER AUTHORITY  
BOARD MEETING**

**Tuesday, March 21, 2017  
7:00 PM**

**AGENDA**

**Privilege of the Floor**

**Old Business**

- Berryfarm Well
- Tank Mixers – Knolltop, Blue Spruce and Miller Rd. Water Tanks  
Award Bid for Electrical Work
- SCWA Interconnect Improvements

**New Business**

- Financial Audit Presentation
- Approve Amended Budget for 2017
- Elements Upgrade
- Nottingham Way Culvert Replacement Issue

**Other Business**

- Approve Minutes of February 13, 2017 Meeting

**Clifton Park Water Authority**

**Resolution # \_\_\_\_\_, 2017**

**Amending Resolution #31, 2016**

**Awarding Bid for Water Storage Tank Mixer Electrical Work**

**WHEREAS**, the CPWA Board of Directors previously awarded the bid for the purchase of tank mixers for Miller Road, Knolltop and Blue Spruce water storage tanks, and

**WHEREAS**, electrical work is required to provide the necessary electrical feeds for these mixers, and

**WHEREAS**, bids were received for the electrical work, with a low bid from Stilsing Electric, Inc., in the amount of \$19,285.00, and

**WHEREAS**, CT Male Associates has provided a quote for engineering services for construction administration for this project in the amount of \$1,790.00, and

**WHEREAS**, the Clifton Park Water Authority Board of Directors passed Resolution #31, 2016 adopting the Capital Budget for 2017, now therefore be it

**RESOLVED**, that the Clifton Park Water Authority hereby awards the bid for the electrical work related to the installation of tank mixers at Miller Road, Knolltop and Blue Spruce water storage tanks to Stilsing Electric, Inc. and amends Resolution #31, 2016 to include an additional \$21,075.00 item in the 2017 CPWA Capital Budget for the electrical work and associated engineering services by CT Male Associates.

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Roll Call Vote

|                   | <u>Ayes</u> | <u>Noes</u> |
|-------------------|-------------|-------------|
| Mr. Gerstenberger | _____       | _____       |
| Mr. Ryan          | _____       | _____       |
| Mr. Peterson      | _____       | _____       |
| Mr. Taubkin       | _____       | _____       |
| Mr. Butler        | _____       | _____       |

# C.T. MALE ASSOCIATES

Engineering, Surveying, Architecture & Landscape Architecture, D.P.C.

50 Century Hill Drive, Latham, NY 12110  
518.786.7400 FAX 518.786.7299 www.ctmale.com



March 17, 2017

Clifton Park Water Authority  
661 Clifton Park Center Road  
Clifton Park, NY 12065

Attn: Mr. Donald Austin, Authority Administrator

Re: *Recommendation of Award  
Installation of Tank Mixers  
Town of Clifton Park  
CTM Project No. 16.6690*

Dear Mr. Austin:

Sealed bids for the above project were received and opened by the Clifton Park Water Authority (CPWA) at 2:00 PM on Thursday, March 16, 2017 at the offices of the CPWA.

After reviewing the bid proposals submitted, it is our recommendation that the Authority award a contract for this project to the low bidder, Stilsing Electric, Inc., 500 South Street, Rensselaer, NY 12144, in the amount of \$19,285.00 as submitted in their bid proposal.

Please contact our office if you have any questions or need any additional information.

Sincerely,

C.T. MALE ASSOCIATES

A handwritten signature in cursive script that reads "Edwin L. Vopelak, Jr.".

Edwin L. Vopelak, Jr., P.E.  
Principal

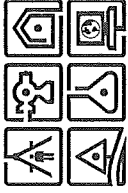
Encls.

# BID OPENING REPORT

**C.T. MALE ASSOCIATES**

50 Century Hill Drive  
Latham, NY 12110

ENGINEERS SURVEYORS ARCHITECTS



Project Name: Electric Service to Tank Mixers  
 Location: Various Sites, Clifton Park, New York  
 Bid Opening Time and Date: March 16, 2017 @ 2:00PM by Addendum  
 Location: Clifton Park Water Authority, 661 Clifton Park Center Road  
 Clifton Park, NY 12065  
 Project Number: 16.6690  
 Sheet 1 of 1  
 Recorded By: Edwin L. Vopelak, Jr., P.E.  
 Checked By: Edwin L. Vopelak, Jr., P.E.  
 Name of Contract: Contract No. 2017-2  
 Date: March 16, 2017

| Name of Bidder           | Bid Results |  | Bid Bond | Addenda Rec'd | Non-Collusive Bidding Certification |
|--------------------------|-------------|--|----------|---------------|-------------------------------------|
|                          | Base Bid    |  |          |               |                                     |
| Brunswick Electric, Inc. | 13,256.00   |  | ✓        | - #           | ✓                                   |
| Harold R. Clune, Inc.    | 24,220.00   |  | ✓        | ✓             | ✓                                   |
| Doty Electric            |             |  |          |               |                                     |
| Stilsing Electric, Inc.  | 19,285.00   |  | ✓        | - #           | ✓                                   |
|                          |             |  |          |               |                                     |
|                          |             |  |          |               |                                     |
|                          |             |  |          |               |                                     |

\* BIDS RECEIVED BEFORE ADDENDUM WENT OUT

# C.T. MALE ASSOCIATES

## Mixer Installation at Blue Spruce, Knolltop and Miller Road Tanks

### Project Overview

The CPWA plans to install mixing equipment in three (3) of its water storage tanks. The mixers would be purchased and installed by CPWA forces. The electrical work required to provide power to the mixers would be publicly bid. C.T. Male will provide engineering services needed to purchase and install the mixer along with preparing a bid package for procuring an electrical contractor to extend power to each mixer.

### Scope of Work

1. Project Management.
2. Preparation of specifications for CPWA purchase of three mixers, each sized for a specific tank.
3. Preparation of construction documents for bidding the electrical work required to install mixers at each of the specific tanks. The work would include project manual with technical specifications along with site plans and details for the electrical work at each tank.
4. Assist the CPWA with advertising a public bid for construction, respond to bidder questions, attend the bid opening, review the bids received and make award recommendations.
5. Construction contract administration including attendance at pre-construction conference, review of submittals, respond to RFI's, site visits to verify construction is in accordance with the contract documents, and review/process applications for payment.

### Fee

#### Engineering services

- |  |            |          |
|--|------------|----------|
| - Tasks 1 to 4 (Design and Bidding)    | \$7,110.00 | Lump Sum |
| - Task 5 (Construction Administration) | \$1,790.00 | Lump Sum |

|                       |           |           |
|-----------------------|-----------|-----------|
| Reimbursable expenses | \$ 500.00 | Estimated |
|-----------------------|-----------|-----------|